

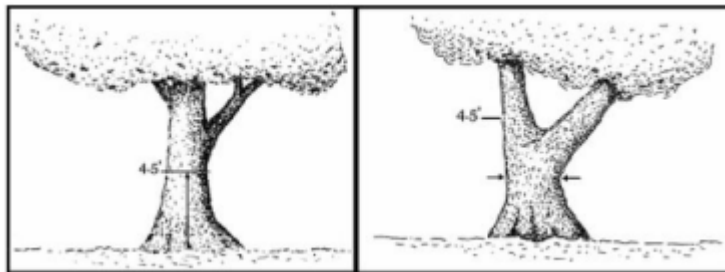


# Addendum # 1

**Date:** February 23, 2024  
**To:** All bidders  
**From:** Brittany Craven, Buyer  
**Solicitation Number:** ITB# PWD/240344  
**Solicitation Title:** Citywide Tree Trimming and Removal Services

## SECTION 1. DEFINITIONS – Additional Info.

1. **Diameter Breast Height (DBH):** The Contractor must physically measure the distance of the tree trunk at four and a half feet (4.5') above the ground on the tree's uphill side (if not on even ground).
  - A. If the tree forks below or bulges at 4.5', measure the circumference where the tree reaches normal size or tapers below 4.5'.
  - B. For accurate measurement, use a diameter tape or regular tape measure.
2. **Hauling:** does not apply to tree removal (lines 1-15 of **Exhibit B – Price Proposal**). Instead, hauling (lines 21-22 of **Exhibit B – Price Proposal**) applies ONLY to the hauling of debris.
3. **Diameter:** The Contractor must physically measure the length of the line that cuts any straight-line segment that passes through the center of the circle. The measurement for diameter is at four and a half feet (4.5) above ground on the tree's uphill side (if not on even ground).



## SECTION 2. INVOICING - Clarification

1. Retention ponds may not have complete addresses. Include cross street or block number of the location on invoice.

## SECTION 3. TREE TRIMMING – Additional Info.

1. The City's horticulturist will review the proper ways of trimming Crepe Myrtle trees with the Contractor on location, at the time of service.
2. Palm Tree trimming may include boot removal.

## SECTION 4. TREE LIGHTING - Clarification

1. The City implements tree trimming preparation for holiday lighting in August through September.

2. If the City implements year-round tree lighting, a lift must be used when trimming. Special care must be taken to avoid damaging lights.

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**SECTION 5. PERMITS – Clarification**

1. The Contractor will pull all road permits for scheduled lane & road closures.
2. The Project Manager will advise Contractor of permit requirements at the time of performing emergency or disaster services.

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**SECTION 6. EQUIPMENT – Clarification**

1. "Mulcher" is also known as "Chipper".